

## **SENATE MEETING MINUTES SEPTEMBER 17, 2004**

The 482nd Meeting of the Senate of Saint Mary's University was held on Friday, 17 September 2004, at 2:30 p.m. in the McNally Boardroom. Dr. D. Naulls, Chairperson, presided.

**PRESENT:** Dr. Chard, Dr. Bjornson, Dr. Russell, Kathleen Lingley, Simon Partington, Derek Schnare, Dr. Konopasky, Dr. Richardson, Dr. Pye, Dr. Linney, Dr. Murphy, Dr. Lee, Dr. McCalla, Dr. Enns, Dr. Heukaeufer, Dr. Paul Bernard, Dr. Stretton, Dr. van Proosdij, Dr. Jones, Dr. Miciak, Mr. Keith Hotchkiss, Dr. Naulls, Drs Catano and Day (present to speak to the Ph.D. Proposal),

**REGRETS:** Dr. Dostal, Dr. Pendse, Dr. Dodds, Dr. Bowlby, M. Lefebvre,

### **04201 CALL TO ORDER**

Chairperson, Dr. D. Naulls called the meeting to order at 2:34 PM. He extended a welcome to Barb Bell, in her new role as Secretary to the Office of Senate.

New Senators were asked to introduce themselves and state the area they represent. The Chair expressed a warm welcome to all.

### **04202 ELECTION OF 2004-2005 CHAIRPERSON, VICE-CHAIRPERSON, SECRETARY AND PARLIAMENTARIAN.**

- .01** Moved by Dr. McCalla, seconded by Dr. T. Murphy **“that Dr. D. Naulls be elected to serve as Chairperson for 2004-2005”**.
- .02** Moved by Dr. E. Chard, seconded by Dr. P. Bernard **“that Dr. R. McCalla be elected to serve as Vice-Chair for 2004-2005”**.
- .03** Moved by Dr. E. Chard, seconded by Dr. P. Bernard **“that a Secretary of Senate shall not be elected for 2004-2005”**.
- .04** Moved by Kathleen Lingley, seconded by Derek Schnare **“that Dr. E. Chard be elected to serve as Parliamentarian of Senate for 2004-2005”**.

Nominations for the above positions ceased.

**Motions above were carried unanimously.**

04203

**REPORT OF THE AGENDA COMMITTEE**

The report of the Agenda Committee was accepted.

04204

**MINUTES OF THE PREVIOUS MEETING**

.01

The minutes of the last meeting of Senate were not available for distribution at this meeting.

.02

The minutes of the meetings of the Senate Executive Committee of 14 May and 15 September, 2004 were received for information.

04205

**BUSINESS ARISING FROM THE MINUTES**

None

04206

**OUTSTANDING ITEMS FROM PREVIOUS AGENDA**

None

04207

**MEMBERSHIP ON SENATE COMMITTEES FOR 2004-2005**

Senate **agreed** to consider as a group, nominations to the Senate Standing Committees, as designated in **Section A** from the document entitled 'Nominations for Senate Committees for 2004-2005' and presented as **Appendix A** for this meeting. It was brought to the attention of members, that the highlighting in the document indicated the new nominees for 2004-05.

The Quality of Teaching Committee requested a special case consideration; 'for continuity, the request was that Dr. L. Haiven be allowed to continue on the Committee beyond a third term to complete work as part of a subcommittee committed to an important project'.

Moved by Dr. Miciak, seconded by Dr. Murphy **'that the Senate accepts the nominations for the Senate Standing Committees for 2004-2005 as presented in the above mentioned document, Section A of Appendix A with the following additions'**:

Research Ethics  
Quality of Teaching

Arts alternate – Russell Perkin  
Tim Stretton.

**Nominations approved unanimously.**

**Section B**

The Chair invited nominations from the floor of Senate to fill the vacancies in **Section B** of the Senate Committee memberships for the 2004-2005 year.

Moved by Dr. Murphy, seconded by Dr. Chard **"that the Committee membership for 2004-2005 as presented in the above mentioned document, Section B of Appendix A be approved to include the following changes:**

Agenda Committee	Dr. Konopasky
Elections committee	Dr. Margaret Heukaeufer
Agenda Committee	Derek Schnare, Student Rep
Executive Committee	Dr. Danika van Proosdij, Arts Rep
Election Committee	Dr. Dostal, Science Rep
Student Participation Committee	Dr. Mercer, Arts Rep
Executive Committee	Dr. Pye, Science Rep
Student Participation	Kathleen Lingley, Student Rep
Student Discipline	TBA by the Dean of Arts.
Property & Development Committee	Bob McCall
Property & Development Committee	Simon Partington, Student Rep.
By-Laws Committee	Dr. Russell, Science Rep
Budget Committee	Dr. Clarke, Science Rep.
Advisory Board on Athletics	Dr. Walt Finden
Convocation Committee	Dr. Bernard replaces Dr. Landes. Dr. Chard will provide the rest of the nominees.
By-Laws Committee	Simon Partington, Student Rep

Moved by Dr. Murphy, seconded by Dr. Chard **“that nominations cease”**.

**Motion carried unanimously.  
Nominations approved unanimously.**

Dr. Murphy brought it to the attention of the Senate that subsequent to discussion at the Senate Executive Committee meeting, Dr. Linney is present at this meeting and will be able to serve her term on Senate.

**04208                    PROPOSED DATES FOR SENATE MEETINGS 2004-2005**

See document entitled "Proposed Dates for Senate Meetings 2004-2005", circulated as ***Appendix B***.

Moved by Dr. Chard, seconded by Dr. Lee **“that the proposed dates for Senate meetings for the 2004-05 year be approved as circulated”**.

**Motion carried unanimously**

**04209                    REPORTS OF STANDING COMMITTEES**

**.01                    Academic Planning**

**.0101 Department of Psychology Proposal for a Ph.D. Program in Industrial/Organizational Psychology (circulated Sept 8/04)**

- Dr. Murphy introduced the potential 3<sup>rd</sup> PhD program. It is consistent with the academic plan to grow Graduate Studies. The Academic Planning Committee is unanimous in their support of this program.

Moved by Dr. Murphy, seconded by Dr. Jones “**that Senate approves the Department of Psychology Proposal for a Ph.D. Program in Industrial/Organizational Psychology**”.

During discussion, the following discussion points were raised:

- Concern was expressed relative to potential procedure and budgetary implications.
- Concern was also expressed relative to the need for part-time instructors and scholarship support.
- It was noted that: 1) the proposal addressed budgetary implications; 2) the proposal would be reviewed by the Budget Committee prior to going to MPHEC; 3) that the proposal fits the strategic plan and is based on in house strengths.
- Concern was expressed relative to space issues and stress on the overall University Budget. The potential impact to existing programs was mentioned as a concern.
- Critical University resource issues will need to be addressed when this program is initiated.

**Motion carried unanimously.**

**.0102 Center for Work and Spirituality Proposal**

Dr. Miciak gave a brief overview of the development of this proposal and advised members that it was distributed for information only. Academic Planning approved the concept last year but there were issues on sustainability and resources. The proper clearances through Academic Planning were not received for full presentation today. This proposal is championed by Dr. Driscoll in Mgmt and has strong research and outreach components.

04210

**REPORT OF CONVOCATION COMMITTEES**

.01

**Convocation is being held in the Port Royal Room, Sunday November 14.**

**.0101** Dr. George Barron will be attending this fall convocation and has been nominated for an honorary degree. Other names are also being considered.

04213

**NEW BUSINESS**

.01

**Proposed Change to the Measurement of Credit Values**

**.0101** The Executive Committee tasked Dr. Murphy with investigation of the process followed by other Universities in this regard. It was reported that Mount. St. Vincent and the Agricultural College use full credits. The others (St. FX, Dal, Kings, UCCB and Acadia) are using credit hours. This does not always equate to the number of contact hours in a course.

Moved by Dr. Bernard, seconded by K. Lingley “**that Senate approves the proposed change**”. **Motion carried unanimously.**

**.02 Floor (Not involving notice of motion)**

**.0201** Dr. Chard provided the following information relative to enrollment:

- We will not meet the 3.2% growth target but only just repeat last year's numbers. Two areas of decline are NS students and transfer students. International student numbers are strong. The Universities have to report next week on registration and all will be reporting declines.

**.0202** Changing grading to a numerical system.

- Dr. Chard advised that all Professors/Instructors were not using the same percentages for grading A through D. The current process is imprecise.
- Dr. Jones advised that the grading system works for the grants to the research council and granting of scholarships. In relation to NCERC committees – The letter system goes over better for student scholarships. Changes to the grading system need to be addressed before Banner goes operative. Question - How would the GPA work?
- This will be forwarded to Academic Regs.

**.03 Floor (Involving notice of motion)**

**.0301** Dr. Bernard gave notice of motion as follows:

In the advent of the changeover to SCT Banner, and in the interest of more precise student assessment and grade reporting, the Senate should consider the advantages of changing the University's grading scheme from a letter-based classification to a number based system.

**.0302** Dean Richardson gave notice of motion as follows: to reconsider reintroducing Academic Regulation 8c for the coming Spring semester. "in a course for which a formal examination during the special period is not being held, no test or examination is permitted in the semester's last two weeks of classes." This will be referred to Academic Regs.

**.0303** Dr. Chard gave notice of motion as follows: Several years ago Senate approved a pilot project whereby the period of time allotted to change of registration and late registration was extended from five days to ten. Given the relatively minor volume of usage by students for the 2004-2005 registration, I move that the period designated for add and dropping courses as well as registering late, revert to its original timeframe – i.e., five days from the start of classes in each semester, effective 1 September 2005.

**.0304** Notice of Motion presented by Dr. McCalla – Senate to consider rewording Academic Regulation 8 (c) (ii) to read as follows:

“In a one-semester course, no single test given in a regularly scheduled period (50 minutes or 75 minutes) or laboratory/recitation (up to 3 hours) shall contribute more than 25% (instead of 35%) in the overall evaluation of that course.”

**.04 Chair**

- Academic Regs will attempt to meeting as soon as possible to address the issues raised today.
- SEEQ - Student evaluation of educational quality. This is a proposed new instrument for Saint Mary's. In Jan 2002 a joint committee was established to examine the current questionnaire. The Committee's report was submitted in March 2003 and recommended Saint Mary's adopt the SEEQ instrument. SEEQ is used globally. Another workshop will be presented by Dr. Benbow (UofMan) on Oct 15. When workshops conclude, it will come to Senate for discussion.

**04214 PRESIDENT'S REPORT**

Dr. Dodds was unable to attend due to other scheduled commitments.

**04215 QUESTION PERIOD**

The following matter was presented:

- Senate should send a letter of congratulations to Dr. Reid who was elected to be a fellow of the Royal Society of Canada. The Chair will check with Dean Jones on this. It was noted that this was the first time a current faculty member had been elected. Dr. Jones advised that they were arranging a symposium in honor of Dr. Reid on October 22 (Friday 2:30 – 4:30 – Sobey Bldg. Rm. 255).

**04016 ADJOURNMENT**

meeting adjourned at 4:30 PM.

Barb Bell,  
Secretary to the Office of Senate